# CITY OF SIBLEY, IOWA

INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS
JUNE 30, 2007

EAST, VANDER WOUDE, GRANT & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS
707 West 11<sup>th</sup> Street
Sioux Falls, SD 57104

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# CITY OF SIBLEY, IOWA

# OFFICIALS

NAME	TITLE	TERM EXPIRES		
Jerry Johnson	Mayor	January 1, 2008		
Larry Pedley	Mayor Pro tem	January 1, 2010		
Dan Janssen Vicky Plotz Van Westen Richard Mataloni Mike Schulte	Council Member Council Member Council Member Council Member	January 1, 2008 January 1, 2010 January 1, 2008 January 1, 2010		
S L Martin	Administrator	December 31, 2008		
Dianne Gruis	Clerk/Treasurer	Indefinite		
Harold D. Dawson	Attorney	Indefinite		

# EAST, VANDER WOUDE, GRANT & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

East, CPA

www.evwg.net 707 West 11<sup>th</sup> Street

Paul T. East, CPA Paul W. Vander Woude, CPA Rose M. Grant, CPA, MST

# Independent Auditor's Report

To the Honorable Mayor and Members of the City Council Sibley, Iowa:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Sibley, Iowa, as of and for the year ended June 30, 2007, which collectively comprise the City's basic financial statements listed in the table of contents. These financial statements are the responsibility of the City of Sibley's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which are a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Sibley as of June 30, 2007, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, we have also issued our reports dated October 26, 2007 on our consideration of the City of Sibley's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 6 through 11 and 32 through 34 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We

applied limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the City of Sibley's basic financial statements. The previous audits were not done by this office, but were in accordance with the standards referred to in the second paragraph of this report, the financial statements for the three years ended June 30, 2006 (none of which are presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 4, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

East, Vander Woude, Grant & Co., P.C.

October 26, 2007

# MANAGEMENT'S DISCUSSION AND ANALYSIS

City of Sibley provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2007. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

#### 2007 FINANCIAL HIGHLIGHTS

- Receipts of the City's governmental activities decreased 8.8%, or approximately \$200,000, from fiscal 2006 to fiscal 2007. Property tax increased approximately \$37,000 and bond proceeds decreased \$230,000.
- Disbursements decreased 23.0%, or approximately \$559,000, in fiscal 2007 from fiscal 2006 Public works disbursements decreased approximately \$427,000, community and economic development increased approximately \$90,000, and capital projects decreased approximately \$239,000.
  - The City's total cash basis net assets increased 83.1%, or approximately \$1,414,000, from June 30, 2006 to June 30, 2007. Of this amount, the assets of the governmental activities increased approximately \$201,000 and the assets of the business type activities increased by approximately \$1,213,000 of which \$1,010,000 is from the Revenue Bonds sold May 30, 2007 for the City's share of the Lewis and Clark Rural Water System.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities

The Government-wide Financial Statement consists of a Statement of Activities and Net Assets – Cash Basis. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide statement by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the City's budget for the year.

Other Supplementary Information provides detailed information about the nonmajor governmental funds.

#### **Basis of Accounting**

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the

financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting

#### REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Statement of Activities and Net Assets – Cash Basis reports information which helps answer this question.

The Statement of Activities and Net Assets – Cash Basis presents the City's net assets. Over time, increases or decreases in the City's net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities and Net Assets – Cash Basis is divided into two kinds of activities:

- Governmental Activities include public safety, public works, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the electric, garbage, water, sanitary sewer system, transit service and golf course. These activities are financed primarily by user charges.

#### Fund Financial Statements

The City has two kinds of funds:

1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds, and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Urban Renewal Tax Increment, 3) the Debt Service Fund, 4) the Capital Projects Fund and 5) the Permanent Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statements for governmental funds include a statement of cash receipts, disbursements and changes in cash balances

2) Proprietary funds account for the City's Enterprise Funds and for the Internal Service Fund. Enterprise Funds are used to report business type activities. The City maintains fifteen Enterprise Funds to provide separate information for the electric, garbage, water, sanitary sewer system, transit service and golf course funds Electric, water and golf funds are considered to be major funds of the City. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions.

The required financial statements for proprietary funds include a statement of cash receipts, disbursements and changes in cash balances.

Reconciliations between the government-wide statement and the fund financial statements follow the fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net assets may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from a year ago, increasing from \$(325,720) to

\$(124,830) The analysis that follows focuses on the changes in cash balances for governmental activities.

Changes in Cash Basis Net Assets of Government	ental Activ	rities		
(Expressed in Thousands)				
		Year ended June 30,		
		2007	2006	
Receipts and transfer:	•			
Program receipts:			201	
Charges for service	\$	227 \$	206	
Operating grants, contributions and restricted interest		287	386	
Capital grants, contributions and restricted interest		-	1	
General receipts:				
Property tax		961	924	
Local option sales tax		<del>.</del> .		
Grants and contributions not restricted				
to specific purposes		-	-	
Unrestricted investment earnings	•	24	14	
Bond proceeds		430	660	
Other general receipts		117	82	
Transfers, net		28	1	
I otal receipts and transfers		2,074	2,274	
Disbursements:				
Public safety		300	267	
Public works		308	735	
Health and social services		2	2	
Culture and recreation		311	341	
Community and economic development		153	63	
General government	· ·	212	209	
Debt service		375	364	
Capital projects		212	451	
Total disbursements		1,873	2,432	
Increase (decrease) in cash basis net assets		201	(158)	
Cash basis net assets beginning of year		(326)	(168)	
Cash basis net assets end of year	\$	(125) \$	(326)	

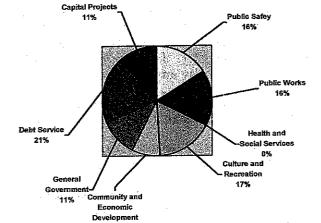
#### Receipts by Source

Other general receipts 6%

Bond proceeds 21%

Unitatricted investment earnings 11%

Property taxes 46%



8%

Disbursements by Function

The City's total receipts for governmental activities decreased by 8.8%, from approximately \$2.274 million to \$2.074 million in 2007. The total cost of all programs and services decreased by approximately \$559,000, or 23.0%, with no new programs added this year. The significant decrease in receipts was primarily the result of less bond proceeds issued during the year.

The City increased property tax rates for 2007 by 3.5% and for 2008 tax rate increase of 7.4%. This increased the City's property tax receipts by approximately \$37,000 in 2007. Based on increases in the total assessed valuation and tax rates, property tax receipts are budgeted to increase by \$58,000 in the next year.

The cost of all governmental activities this year was \$1,872,720 compared to \$2,431,306 last year. However, as shown in the Statement of Activities and Net Assets – Cash Basis on pages 14-15, the amount taxpayers ultimately financed for these activities was only \$1,359,170 because some of the cost was paid by those directly benefited from the programs (\$226,736) or by other governments and organizations that subsidized certain programs with grants, contributions and restricted interest (\$286,814). The City paid for the remaining "public benefit" portion of governmental activities with approximately \$960,739 in tax (some of which could only be used for certain programs), interest, general entitlements and bonds of \$571,373.

Changes in Cash Basis Net Assets of Bu (Expressed in Thousa		e Activiti	ies		
		Year ended June 30,			
		2007		2006	
Receipts and transfer:					
Program receipts:					
Charges for service					
Electric	\$	2,399	\$	2,451	
Water		564		535	
Golf		161		194	
Other nonmajor		467		466	
General receipts:					
Unrestricted investment earnings		46		28	
Bond proceeds		1,010		-	
Total receipts		4,647		3,674	
Disbursements:					
Electric		1,999		1,861	
Water		413		492	
Golf		235		266	
Other nonmajor		759		819	
Transfers		28		1	
Total disbursements	<del></del>	3,434		3,439	
Increase (decrease) in cash basis net assets		1,213		235	
Cash basis net assets beginning of year	<del></del>	2,027		1,792	
Cash basis net assets end of year	\$	3,240	\$	2,027	

Total business type activities receipts for the fiscal year were \$4,647,529 compared to \$3,673,994 from last year. This increase was due primarily to the revenue bonds issued May 30, 2007 for the Lewis & Clark project of \$1,010,000. The cash balance increased by \$1,213,288 from the prior year because the bond proceeds received in May will not be spent until next fiscal year for the approved Lewis and Clark project. Total disbursements and transfers for the fiscal year decreased by \$4,111 from \$3,438,352 last year to a total of \$3,434,241 this year.

#### INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As City of Sibley completed the year, its governmental funds reported a combined fund balance of \$(124,830), an increase of \$200,890 from last year's total of \$(325,720). The following are the major reasons for the changes in fund balances of the major funds from the prior year.

- The General Fund cash balance decreased \$168,924 from the prior year to \$(1,487,709). This decrease was due to disbursements exceeding receipts during the fiscal year. The City intends to continue close monitoring of the disbursements to insure only necessary purchase is made while attempting to secure other sources of receipts.
- The Road Use Tax Fund cash balance increased by \$15,548 to \$207,417 during the fiscal year. This increase was attributable to increased receipts and decrease in disbursements during the fiscal year.
- The Urban Renewal Tax Increment Fund was established to account for urban renewal projects within the City's business district. At the end of the fiscal year, the cash balance was \$9,955, an increase of \$10,239 from the previous year. The increase was the result of more receipts received that disbursements paid.
- The Debt Service Fund cash balance decreased by \$1,341 to \$29,036 during the fiscal year. This decrease was due to more debt payments made during the year. Bond principal and interest payments increased by \$18,944 in fiscal 2007.

#### INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

- The Water Fund combined with Lewis and Clark Fund cash balance increased by \$1,131,067 to \$1,195,643, due primarily to the \$1,010,000 in bonds issued May 30 and increase receipts during the year.
- The Electric Fund cash balance increased by \$40,230 to \$304,152, due primarily to closely monitoring the disbursements to insure only necessary purchases is made.
- The Golf Course Fund cash balance decreased by \$73,524 to \$(282,768), due primarily to disbursements exceeding receipts generated.

# **BUDGETARY HIGHLIGHTS**

Over the course of the year, the City amended its budget one time. The amendment was approved on May 14, 2007 and resulted in an increase in disbursements for public safety, public works, culture and recreation. The City's receipts were \$275,828 more than budgeted. This was primarily due to the City receiving more in charges for services than budgeted.

Even with the budget amendment, total disbursements were \$601,244 more than the amended budget. However, the actual disbursements for the public safety; public works; and culture and recreation were \$14,974, \$53,089, and \$3,657 respectively, less than the amended budget. The City exceeded the amounts budgeted in the general government; community and economic development; debt service; capital projects; and business type activities functions were \$40,184, \$140,498, \$161,631, \$264,381, and \$66,270 respectively, more than the amended budget.

#### **DEBT ADMINISTRATION**

At June 30, 2007, the City had \$4,197,790 in bonds and other long-term debt, compared to \$3,296,907 last year, as shown on the next page.

Outstanding Debt at Year-End (Expressed in Thousands)					
		Jun	e 30	,	
		2007		2006	
Capital Loan Notes	\$	1,609,790	\$	1,495,438	
Revenue notes		2,588,000		1,773,000	
Capital Leases		-		28,469	
Total	\$	4,197,790	\$	3,296,907	

The change in debt is a result of making payments of \$539,117 and the issuance of two bonds totaling \$1,440,000. The City continues to carry a general obligation bond rating of A3 assigned by national rating agencies to the City's debt since 1990. The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$1,609,790 is significantly below its constitutional debt limit of \$2,470,972.

# ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

City of Sibley's elected and appointed officials and citizens considered many factors when setting the fiscal year 2008 budget, tax rates, and fees that will be charged for various City activities. One of those factors is the economy. The City's employment growth has mirrored its population growth during 2001-2006, averaging per year gains of 2.2 percent. Unemployment in the City now stands at 3.8 percent, versus 3.7 percent a year ago. This compares with the State's unemployment rate of 3.5 percent and the national rate of 4.6 percent.

Inflation in the State continues to be somewhat lower than the national Consumer Price Index increase. The State's CPI increase was 3.2 percent for fiscal year 2007 compared with the national rate of 3.4 percent. Inflation has been modest here due in part to the slowing of the residential housing market and modest increases in energy prices in 2007.

These indicators were taken into account when adopting the budget for fiscal year 2008. Amounts available for appropriation in the operating budget are \$4.6 million, a decrease of 5.4% over the final 2007 budget. Budgeted disbursements are expected to increase approximately \$176,000 or 3.7%. Increases in wage and cost-of-living adjustments represent the largest increases. The City has added no major new programs or initiatives to the 2008 budget.

If these estimates are realized, the City's budgeted cash balance is expected to decrease by approximately \$281,000 by the close of 2008.

#### CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Dianne Gruis, City Clerk, 808 Third Ave., Sibley, Iowa, 51249

City of Sibley, Iowa

**Basic Financial Statements** 

# City of Sibley, Iowa Statement of Activities and Net Assets - Cash Basis June 30, 2007

ants Capital Grants ns Contributions ed and Restricted Interest
- \$
- 343
<del>-</del>
191 -
- 300
580 <u> </u>
514 300
-
<u> </u>
- · · · · - · · · · · · · · · · · · · ·
300
- - - - - - -

### General Receipts:

Property tax levied for:

General purposes

Tax incremental financing

Unrestricted interest on investment

Bond proceeds

Miscellaneous

Sale of assets

Transfers

Total general receipts and transfers

Change in cash basis net assets

Cash basis net assets beginning of year, as restated

Cash basis net assets end of year

### **Cash Basis Net Assets**

Restricted:

Streets

Urban renewal purposes

Debt service

Other purposes

Unrestricted

Total cash basis net assets

# Net (Expense) Revenue and Changes in Net Assets

_	Governmental Activities	В	usiness Type Activities		Total
\$	(300,415)	\$	_	\$	(300,415)
•	(46,761)	•	_	*	(46,761)
	(1,830)		-		(1,830)
	(176,700)		_		(176,700)
	(153,328)		_		(153,328)
	(185,127)		-		(185,127)
	(374,191)		_		(374,191)
	(120,818)		_		(120,818)
	(1,359,170)		-		(1,359,170)
					(-37
	-		400,140		400,140
	-		150,461		150,461
	-		(73,524)		(73,524)
	-		(292,513)		(292,513)
	-		184,564		184,564
	(1,359,170)		184,564		(1,174,606)
	***				
	796,865				796,865
	163,874		. <del>.</del>		163,874
	24,250		46,364		70,614
	430,000		1,010,000		1,440,000
	12,562		308		12,870
	104,561		_		104,561
	27,948		(27,948)		<u>.</u>
	1,560,060		1,028,724		2,588,784
	200,890		1,213,288		1,414,178
	(325,720)		2,026,972		1,701,252
\$	(124,830)	\$	3,240,260	\$	3,115,430
	· · · · · · · · · · · · · · · · · · ·				
\$	207,417	\$	-	\$	207,417
	9,955		-		9,955
	29,036		605,062		634,098
	-		-		-
	(371,238)		2,635,198		2,263,960
\$	(124,830)	\$	3,240,260	\$	3,115,430

# City of Sibley, Iowa Statement of Cash Receipts, Disbursements and Changes in Cash Balances - Governmental Funds - Cash Basis As of and for the year ended June 30, 2007

	General	Road Use Tax	Urban Renewal Tax Increment
Receipts:		•	_
Property tax	\$ 490,278 \$	-	\$ -
Tax increment financing collections	-	-	163,874
Licenses and permits	25,064	-	-
Use of money and property	24,250	-	-
Intergovernmental	21,404	233,032	-
Charges for service	112,989	-	-
Special assessments	24,152	-	-
Miscellaneous	11,343	_	<u> </u>
Iotal Receipts	709,480	233,032	163,874
Disbursements:			
Operating:			
Public safety	300,415	-	-
Public works	108,132	199,384	-
Health and social services	1,830	-	-
Culture and recreation	268,833	-	-
Community and economic development	19,399	-	-
General government	145,030		. •
Debt service	•	-	153,635
Capital projects		18,100	-
Total Disbursements	843,639	217,484	153,635
Excess of receipts over disbursements	(134,159)	15,548	10,239
Other financing sources (uses):			
Bond proceeds	-	-	
Sale of capital assets	-	-	
Operating transfers in	•	-	-
Operating transfers out	(34,765)	<u>-</u>	· -
Total other financing sources (uses)	(34,765)	-	- 10.000
Net change in cash balances	(168,924)	15,548	10,239
Cash balances beginning of year	(1,318,785)	191,869	(284)
Cash balances end of year	\$ (1,487,709) \$	207,417	\$ 9,955
Cash Basis Fund Balances			
Reserved:	ф ф		\$
Debt service	\$ - \$	-	Ф -
Unreserved:	(1.407.700)		
General fund	(1,487,709)	207.417	0.055
Special revenue funds	**	207,417	9,955
Capital projects funds	\$ (1,487,709) \$	207,417	\$ 9,955
Total cash basis fund balances	\$ (1,407,707) \$	407,41	ψ 2,333

Other							
Nonmajor -							
	Debt Governmental						
	Service		Funds		Total		
			•				
\$	208,517	\$	98,070	\$	796,865		
	~		-		163,874		
	-		~		25,064		
	300		25,172		49,722		
	-		-		254,436		
	-		67,279		180,268		
	-		4,159		28,311		
			1,219		12,562		
	208,817		195,899		1,511,102		
	_		-		300,415		
	_		588		308,104		
	_				1,830		
	-		42,260		311,093		
	_		133,929		153,328		
	_		79,681		224,711		
	220,856		-		374,491		
	_		193,677		211,777		
	220,856		450,135		1,885,749		
	(12,039)		(254,236)		(374,647)		
					<u> </u>		
	10,698		419,302		430,000		
	-		104,561		104,561		
	-		62,713		62,713		
	10,698		586,576		(34,765) 562,509		
	(1,341)		332,340	-	187,862		
	30,377		730,352		•		
\$	29,036	\$	1,062,692	\$	(366,471) (178,609)		
Ψ	29,030	Ψ	1,002,092	φ	(176,009)		
\$	29,036	\$	-	\$	29,036		
	-				(1,487,709)		
	-		72,233		289,605		
· ·	-	<i>(</i> *)	990,459		990,459		
\$	29,036	\$	1,062,692	\$	(178,609)		

See notes to financial statements.

City of Sibley, Iowa

# Exhibit C

# City of Sibley, Iowa

# Reconciliation of the Statement of Cash Receipts, Disbursements and Changes in Cash Balances to the Statement of Activities and Net Assets - Governmental Funds - Cash Basis As of and for the year ended June 30, 2007

Total governmental funds cash balances (page 17)	\$ (178,609)
Amounts reported for governmental activities in the Statements of Net Assets are different because:	
The Internal Service Fund is used by management to charge the costs of partial self funding of the City's health insurance benefit plan to individual funds. The assets of the Internal Service Fund are included in governmental activities in	
the Statement of Net Assets	 53,779
Cash basis net assets of governmental activities (page 15)	\$ (124,830)
Net change in cash balances (page 17)	\$ 187,862
Amounts reported for governmental activities in the Statements of Net Assets are different because:	
The Internal Service Fund is used by management to charge the costs of employee health benefits to individual funds. The change on net assets of the Internal Service Fund is reported with governmental activities.	12.020
	 13,028
Change in cash balance of governmental activities (page 15)	\$ 200,890

# City of Sibley, Iowa

# Statement of Cash Receipts, Disbursements and Changes in Cash Balances - Proprietary Funds - Cash Basis As of and for the year ended June 30, 2007

	Enterprise Funds					
		T014-1-		Water Including	Golf	
Outside		Electric	Let	wis & Clark	Gon	
Operating receipts: Use of money and property	\$	2,863	\$	2,347 \$	_	
Licenses and permits	ψ	- 2,000	Ψ	1,050	_	
Charge for service		2,399,205		562,619	161,119	
Miscellaneous				308	•	
Total operating receipts		2,402,068		566,324	161,119	
Operating disbursements: Governmental activities:						
Community and economic development		-		-		
General government		369		- 24,821	26,498	
Capital projects Business type activities		2,021,856		388,387	208,145	
Total operating disbursements		2,022,225		413,208	234,643	
Excess (deficiency) of operating receipts over (under)		379,843		153,116	(73,524)	
Non-operating receipts (disbursements):  General obligation bond proceeds  Debt service  Total non-operating receipts (disbursements)		<del>-</del>		1,010,000	<u>-</u>	
Excess (deficiency) of receipts over (under) disbursement		379,843		1,163,116	(73,524)	
Excess (deficiency) of receipts over (under) disoursement				1,105,110	(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Operating transfers in Operating transfers out		(339,613)		(32,049)	<del>.</del> -	
Net change in cash balances		40,230		1,131,067	(73,524)	
Cash balances beginning of year		263,922		64,576	(209,244)	
Cash balances end of year	\$	304,152	\$	1,195,643 \$	(282,768)	
Cash Basis Fund Balances Reserved for debt service Unreserved Total and basis fund balances	\$	304,152 304,152	\$	- \$ 1,195,643 1,195,643 \$	- (282,768) (282,768)	
Total cash basis fund balances	—	304,132	φ	1,190,040 \$	(202,700)	

_	Enterpr	ise :	Funds	Internal Service Funds					S
	Other Nonmajor Enterprises		Total		Employee Health		Payroll		Total
\$	41,154	\$	46,364	\$	_	\$	_	\$	_
	15,270		16,320		-	•	-	·	=
	451,594		3,574,537		199,162		889,475		1,088,637
	-		308				, <b>-</b>		
_	508,018		3,637,529	_	199,162		889,475	-	1,088,637
	7,170		7,170		_				
	7,170		-		163,703		888,747		1,052,450
	916		52,604		10.5,705		-		1,052,450
	470,107		3,088,495		_		_		-
	478,193	٠,	3,148,269		163,703		888,747		1,052,450
	29,825		489,260		35,459	:	728		36,187
	(201.104)		1,010,000		-		-		-
	(281,184)		(281,184)				-		
	(281,184)		728,816		-		<u> </u>		<del>-</del>
	(251,359)		1,218,076		35,459		728		36,187
	380,844		380,844		-		-		**
	(37,130)		(408,792)		-		-		-
	92,355		1,190,128	•	35,459		728		36,187
	1,835,273		1,954,527		111,144		2,052		113,196
\$	1,927,628	\$	3,144,655	\$	146,603	\$	2,780	\$	149,383
\$	605,062 1,322,566	\$	605,062 2,539,593	<b>\$</b>	- 146,603	\$	- 2,780	\$	- 149,383
\$	1,927,628	\$	3,144,655	\$	146,603	\$	2,780	\$	149,383

# City of Sibley, Iowa

# Reconciliation of the Statement of Cash Receipts, Disbursements and Changes in Cash Balances to the Statement of Activities and Net Assets - Proprietary Funds - Cash Basis Year ended June 30, 2007

Total enterprise funds cash balances (page 21)	\$ 3,144,655
Amounts reported for business type activities in the Statement of Activities and Net Assets are different because:	
The Internal Service Fund is used by management to charge the costs of partial self funding of the City's health insurance benefit plan to individual funds. The assets of the Internal Service Fund are included in business type activities in the Statement of Net Assets	95,605
Cash basis net assets of business type activities (page 15)	\$ 3,240,260
Net change in cash balances (page 21)	\$ 1,190,128
Amounts reported for business type activities in the Statements of Net Assets are different because:	
The Internal Service Fund is used by management to charge the costs of partial self funding of the City's health insurance benefit to individual funds. The change on net assets of the Internal Service Fund is reported with business type activities.	23,160
Change in cash balance of business type activities (page 15)	\$ 1,213,288

# (1) Summary of Significant Accounting Policies

The City of Sibley is a political subdivision of the State of Iowa located in Osceola County. It was first incorporated in 1875 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development, and general government services. The City also provides electric, garbage, water and sewer utilities for its citizens.

# A Reporting Entity

For financial reporting purposes, the City of Sibley has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City. The City has no component units which meet the Governmental Accounting Standards Board criteria

# Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Osceola County Assessor's Conference Board, Osceola County Emergency Management Commission, Osceola County Landfill Commission and Osceola County Public Safety Commission

#### B. Basis of Presentation

Government-wide Financial Statements - The Statement of Activities and Net Assets - Cash Basis reports information on all of the nonfiduciary activities of the City For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Statement of Activities and Net Assets – Cash basis presents the City's nonfiduciary net assets. Net assets are reported in two categories:

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets – Cash Basis demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

<u>Fund Financial Statements</u> — Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

# Special Revenue:

The Road Use Tax Fund is used to account for road construction and maintenance.

The Urban Renewal Tax Increment Fund is used to account for urban renewal projects financed by tax increment financing

The Debt Service Fund is utilized to account for the payment of interest and principal on the City's general long-term debt

The City reports the following major proprietary funds:

The Water Fund accounts for the operation and maintenance of the City's water system and the Lewis and Clark Rural Water System project

The Electric Fund accounts for the operation and maintenance of the City's electricity and generator substation system.

The Golf Course Fund accounts for the operation and maintenance of the City's golf course and clubhouse

The City also reports the following additional proprietary funds:

An Internal Service Fund is utilized to account for the processing of employee health and payroll of the City

# C. Measurement Focus and Basis of Accounting

The City of Sibley maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

Proprietary funds distinguish operating receipts and disbursements from nonoperating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

# D Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information During the year ended June 30, 2007, disbursements exceeded the amounts budgeted in the community and economic development; general government; debt service; and capital projects functions

#### (2) Cash and Pooled Investments

The City's deposits in banks at June 30, 2007 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district

The City's investments at June 30, 2007 are made up entirely of certificates of deposits held in depositories inside the State of Iowa. The carrying and fair value amount is \$2,590,000 with maturity dates varying from three to nine months.

<u>Interest rate risk</u> – The City's investment policy limits the investment of operating funds (funds expected to be disbursed in the current budget or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the City

# (3) Bonds and Notes Payable

Annual debt service requirements to maturity for general obligation bonds, revenue bonds and capital loan notes are as follows:

Year <sup>,</sup>			Capital	l Loan	were the second of the second			
Ending	Revenue	e Bonds	No	tes	Totals			
June 30,			Principal	Interest	Principal	<u>Interest</u>		
2008	\$ 231,000	\$ 123,666	\$ 366,717	\$ 72,065	\$ 597,717	\$ 195,731		
2009	241,000	111,063	203,073	53,241	444,073	164,304		
2010	261,000	97,823	185,000	44,410	446,000	142,233		
2011	272,000	83,458	160,000	36,470	432,000	119,928		
2012	287,000	68,208	165,000	29,780	452,000	97,988		
2013 - 2017	542,000	208,680	530,000	56,280	1,072,000	264,960		
2018 - 2022	352,000	135,495		-	352,000	135,495		
2023-2027	402,000	54,575			402,000	54,575		
Totals	\$ 2,588,000	\$ 882,966	\$ 1,609,790	\$ 292,247	\$ 4,197,790	\$ 1,175,213		

The Code of Iowa requires principal and interest on general obligation bonds be paid from the Debt Service Fund

The resolutions providing for the issuance of the electric revenue bonds include the following provisions

- (a) The bonds will only be redeemed from the future earnings of the enterprise activity and the bondholders hold a lien on the future earnings of the funds.
- (b) Sufficient monthly cash transfers shall be made to separate electric revenue bond sinking accounts within the Enterprise Funds for the purpose of making the bond principal and interest payments when due
- (c) The bond requires a reserve in the electric revenue bond improvement fund of \$300,000 which the City has met
- (d) Net revenues of the system for the preceding fiscal year need to be 1.25 times the average annual amount that will be required for both principal and interest. The required amount was \$321,650 which was met.

The resolutions providing for the issuance of the sewer revenue bonds include the following provisions

(a) Sewer use charges must be established to a level which produces and maintains net revenues at a level not less than 110% of principal and interest falling due in the same year. The required amount was \$22,217 which was not met.

The resolutions providing for the issuance of the water revenue bonds include the following provisions:

- (a) Reserve fund requires deposits equal to 10% of the amount required to maintain a debt service fund.
- (b) Audit report issued by 180 days after fiscal year end.
- (c) Net revenues of the system for the preceding fiscal year need to be 1.25 times the average annual amount that will be required for both principal and interest. The required amount was \$97,733 which was not met.

### (4) Pension and Retirement Benefits

The City contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa IPERS provides retirement and death benefits, which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Most regular plan members are required to contribute 3.70% of their annual covered salary and the City is required to contribute 5.75% of annual covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contributions to IPERS for the years ended June 30, 2007, 2006 and 2005 were \$43,902, \$43,188 and \$43,368, respectively, equal to the required contributions for each year.

#### (5) Compensated Absences

City employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation and sick leave termination payments payable to employees at June 30, 2007, primarily relating to the General Fund, is as follows:

Type of Benefit	A	Amount
Vacation	\$	41,103
Sick leave	·	19,247
Totals	\$	60,350

This liability has been computed based on rates of pay in effect at June 30, 2007.

# (6) Anticipatory Warrants

Anticipatory warrants are warrants which are legally drawn on City funds but are not paid for lack of funds, in accordance with Chapter 74 of the Code of Iowa. The warrants bear interest at rates in effect at the time the warrants are first presented for redemption. There were no unpaid anticipatory warrants at the end of the year.

## (7) Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2007 is as follows:

Transfer to:	Transfer from:	Amount
Transit Service	General	\$ 4,883
Civic Center	General	4,883
Sewer Relocation	Sewer	20,197
Electric Revenue Reserve	Electric	65,556
Electric Revenue Sinking	Electric	262,608
Water Revenue Sinking	Water	27,600
Capital Reserve	Electric Sewer Garbage Water General Fire Street Department	11,449 966 15,966 4,449 15,000 10,000 57,830
	Total	\$ 443,557

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

# (8) Related Party Transactions

The City had business transactions between the City and City officials totaling \$1,201 during the year ended June 30, 2007

# (9) Risk Management

The City is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 556 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials' liability, police professional liability, property, inland marine, and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained to equal 300 percent of the total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The City's annual contributions to the Pool for the year ended June 30, 2007 were \$90,233.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured in an amount not to exceed \$2,650,000 per claim and \$5,000,000 in aggregate per year. For members requiring specific coverage from \$3,000,000 to \$10,000,000, such excess coverage is also reinsured. Property and automobile physical damage risks are retained by the Pool up to \$100,000 each occurrence, each location, with excess coverage reinsured on an individual-member basis.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim or series of claims exceeds the amount of risk-sharing protection provided by the member's risk-sharing certificate, or in the event that a series of casualty claims exhausts total members' equity plus any reinsurance and any excess risk-sharing recoveries, then payment of such claims shall be the obligation of the respective individual member. As of June 30, 2007, settled claims have not exceeded the risk pool or reinsurance coverage since the pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Members withdrawing within the first six years of membership may receive a partial refund of their capital contributions. If a member withdraws after the sixth year, the member is refunded 100 percent of its capital contributions. However, the refund is reduced by an amount equal to the annual operating contribution, which the withdrawing member would have made for the one-year period following withdrawal.

### (10) Deficit Fund Balance

The Capital Projects - Airport Apron Improvement has a deficit balance of \$24,301 at June 30, 2007. This occurred as disbursements have been made which will be reimbursed with a grant from the State of Iowa. The Capital Projects - Street Improvement project has a deficit balance of \$3,662 at June 30, 2007. This project has just started and the deficit will be eliminated as the project is completed. Also the Capital Projects - Industrial Site Fund has a deficit balance of \$6,106 at June 30, 2007. This deficit will be eliminated as buildings and sites are rented or sold.

The General Fund had a deficit balance of \$1,487,709 at June 30, 2007. The deficit balance occurred over several years while the golf course was being developed. The city is working towards eliminating this deficit over the next several years.

The Enterprise Funds - Transit Service Fund, had a deficit balance of \$15,372 at June 30, 2007. This occurred as the City is starting the transit service and plans to have it self-sufficient in the future years.

The Enterprise Funds - Golf Course Fund had a deficit balance of \$282,768 at June 30, 2007. This is the fourth year that the golf course fund is operating as an enterprise fund. The City goal is to make the golf course self-sufficient in the future years.

# (11) Contingency

The City has a self-insurance program in place for the medical insurance that it provides to its employees. Under the program, the employee pays a deductible of \$250 for family coverage and \$250 for single coverage. The insurance policies that the City maintains provide for a \$5,000 deductible for family coverage and \$2,500 single coverage. The City is therefore, liable for the difference in these deductible amounts for each employee. As of June 30, 2007, this total difference amounts to a potential liability to the City of \$78,000.

# (12) Restatement of Beginning Fund Balances

The beginning of the year cash balances for the Other Nonmajor Enterprises was increased due to changing the classification of the Lewis & Clark Water Fund and change in the Electric Improvement Fund as follows:

Beginning cash balance reported in prior year audit report Reclassification of Lewis & Clark Water Project	\$1,802,216 22,177
Restatement in Electric Improvement Fund to write off	
unamortized investment	10,880_
Beginning cash balance reported this year	\$1,835,233

City of Sibley, Iowa Required Supplementary Information

# City of Sibley, Iowa

# Budgetary Comparison Schedule of Receipts, Disbursements and Changes in Balances - Budget and Actual (Cash Basis) - All Governmental Funds and Proprietary Funds Required Supplementary Information Year ended June 30, 2007

	Go	Proprietary Funds Actual	
Receipts:			*
Property tax	\$	,	\$ -
I ax increment financing collections		163,874	-
Other city tax		-	16000
Licenses and permits		25,064	16,320
Use of money and property		49,722	46,364
Intergovernmental		254,436	- 
Charges for service		180,268	3,574,537
Special assessments		28,311	-
Miscellaneous		12,562	308
Total receipts		1,511,102	3,637,529
Disbursements:			
Public safety		300,415	-
Public works		308,104	-
Health and social services		1,830	-
Culture and recreation		311,093	-
Community and economic development		153,328	7,170
General government		224,711	<del>-</del>
Debt service		374,491	-
Capital projects		211,777	52,604
Business type activities		-	3,369,679
Total disbursements		1,885,749	3,429,453
Excess of receipts over disbursements		(374,647)	208,076
Other financing sources, net		562,509	982,052
Excess of receipts and other financing sources over disbursements and other financing uses		187,862	1,190,128
Balances beginning of year		(366,471)	1,954,527
Balances end of year	\$	(178,609)	\$ 3,144,655

Fur Req	Less ids not uired to udgeted		Total Actual		Budgetee Original	d An	nounts Final	-	Final to Actual Variance
4									
\$	-	\$	796,865	\$	799,275	\$	799,275	\$	(2,410)
	-		163,874		165,690		165,690		(1,816)
	-		7.		9,382		9,382		(9,382)
	-		41,384		22,600		22,600		18,784
	-		96,086		44,250		44,250		51,836
	-		254,436		261,690		261,690		(7,254)
	-	_	3,754,805		3,567,015		3,567,015		187,790
	• -		28,311		2,901		2,901	,	25,410
	· · ·		12,870	200	_				12,870
	<u> </u>		5,148,631		4,872,803	- :	4,872,803	٠. '	275,828
			•						
	_		300,415		302,173		315,389		(14,974)
	_		308,104		358,248		361,193		(53,089)
	-		1,830		1,830		1,830		-
	-		311,093		305,996		314,750		(3,657)
	_		160,498		20,000		20,000		140,498
	· _		224,711	7	184,527		184,527		40,184
	-		374,491		212,860		212,860		161,631
	-		264,381				-		264,381
	- '		3,369,679		3,303,409		3,303,409		66,270
	-		5,315,202		4,689,043	-	4,713,958		601,244
	-		(166,571)		183,760	••••	158,845		(325,416)
	-		1,544,561		-		-		1,544,561
	- -		1,377,990 1,588,056		183,760 1,699,512		158,845		1,219,145 1,588,056
	·		1,000,000		1,077,012		-	-	1,500,050
\$	_	\$	2,966,046	\$	1,883,272	\$	158,845	\$	2,807,201

# City of Sibley, Iowa Notes to Required Supplementary Information – Budgetary Reporting June 30, 2007

The budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Internal Service Funds and Fiduciary Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon ten major classes of disbursements known as functions, not by fund or fund type. These ten functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, business type activities and non-program. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds and Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$24,915. The budget amendments are reflected in the final budgeted amounts.

During the year ended June 30, 2007, disbursements exceeded the amounts budgeted in the community and economic development; general government; capital projects, debt service and business type functions

Other Supplementary Information

# City of Sibley, Iowa

## Statement of Cash Receipts, Disbursements and

# Changes in Cash Balances - Governmental Funds - Nonmajor Governmental Funds As of and for the year ended June 30, 2007

	R E	Special Sevenue mployee Benefit		Capital
Receipts:	Φ.	00.070	•	
Property tax	\$	98,070	\$	- - 477
Use of money and property		1,492		7,477
Charges for service		-		47,279
Special assessments		-		-
Miscellaneous		99,562		54,756
Total Receipts		99,302		34,730
Disbursements:		•		
Operating:				
Public works		· -		-
Culture and recreation		-		42,260
Community and economic development		-		3,359
General government		79,081		600
Capital projects		-		160,386
Total Disbursements		79,081		206,605
Excess of receipts over disbursements		20,481		(151,849)
Other financing sources (uses):				,
Bond Proceeds				135,404
Sale of capital assets		-		-
Operating transfers in	(	-		57,830
Total other financing sources (uses)				193,234
Net change in cash balances		20,481		41,385
Cash balances beginning of year		51,432		175,472
Cash balances end of year	\$	71,913	\$	216,857
Cash Basis Fund Balances				
Unreserved:				
Special revenue funds		71,913		-
Capital projects fund		#1 012	ф.	216,857
Total cash basis fund balances	\$	71,913	\$	216,857

## Schedule 1

Noumajor Other Special Revenue Nonmaj and Capital Governme Projects Funds To	jor ental
ф ф <u>о</u> с	. 0.70
	3,070
	,172
	,279
	,159
	,219
41,581 195	,899
588	588
	,260
	,929
	,681
	<u>,677</u>
164,449 450	,135
(122,868) (254	,236)
283,898 419	,302
104,561 104	
	713
393,342 586	,576
270,474 332,	
503,448 730,	352
\$ 773,922 \$ 1,062,	692
320 72,	233
773,602 990,	
\$ 773,922 \$ 1,062,	692

#### City of Sibley, Iowa Schedule of Indebtedness Year ended June 30, 2007

Obligation	Date of Issue	Interest Rate	Amount Originally Issued		Balance Beginning of Year	
			:			
Capital Loan Notes:				440.000	Φ.	410.000
Street Projects - 2005 Series	09/28/05	3 45 to 4 35%	\$	410,000	\$	410,000
Fire Truck and Golf Course Equipment	11/01/97	4.4 to 5.15%		560,000		135,000
Urban Renewal Projects	01/01/97	6.4 to 7.3%		590,000		150,000
Swimming Pool and Water Tower	06/01/98	5.50%		300,000		160,000
1999 Street and Sewer Project	05/01/00	5.2 to 5 6%		160,000		100,000
Benjamin Franklin School Gym	01/18/01	4 90%		145,000		50,000
2003 Capital Improvements	01/01/03	2.1 to 4.4%		580,000		425,000
Fire Truck and Airport Hanger	10/15/06	3.8 to 4.25%		430,000		•
Golf Course Equipment	04/12/05	5.55%		85,000		65,438
Totals					\$	1,495,438
Revenue bonds:						
2000 Electric Revenue	12/01/00	49 to 5.6%	\$	2,300,000	\$	1,510,000
2006 Sewer Revenue	02/01/06	3%		274,000		263,000
2007 Water Revenue	05/30/07	4 5 to 5 75%		1,010,000	`	<u> </u>
Totals					\$	1,773,000
Capital Leases:						-
Elgin Street Sweeper	09/08/04	4.86%	\$	87,500	\$.	28,469

-	Issued During Year	R	dedeemed During Year	 Balance End of Year	Interest Paid	]	Interest Due and Unpaid
			-			*	
\$	_	\$	35,000	\$ 375,000	\$ 16,125	\$	1,243
	-		65,000	70,000	6,920		300
	_		70,000	80,000	10,915		487
	-		20,000	140,000	8,800		642
			25,000	75,000	5,525	•	347
	-		25,000	25,000	2,450		102
	£		55,000	370,000	16,560		1,238
	430,000		-	430,000	10,796		1,433
	<u>.</u>		20,648	44,790	3,632		214
\$	430,000	\$	315,648	\$ 1,609,790	\$ 81,723	\$	6,006
				<u></u>			
\$	-	\$	185,000	\$ 1,325,000	\$ 77,211	\$	5,610
	-		10,000	253,000	7,890		633
	1,010,000		-	1,010,000	_		4,016
\$	1,010,000	\$	195,000	\$ 2,588,000	\$ 85,101	\$	10,259
			:				
\$	· •	\$	28,469	\$ \ <u>-</u> .	\$ 2,092	\$	<del>-</del> .

#### City of Sibley, Iowa Bond and Note Maturities June 30, 2007

174'1	/ 10 (1)	I I II.	121 1	NDS

Electric Project Year Issued Dec. 1, 2000		•				Water - Lewis & Clark Issued May 30, 2007			
Ending June 30	Interest Rates	Amounts	Interest Rates	Amounts	Interest Rates	Amounts			
2008	5.30%	\$ 190,000	3.00%	\$ 11,000	5.75%	\$ 30,000			
2009	5.35%	200,000	300%	11,000	5.75%	30,000			
2010	5.40%	215,000	300%	11,000	5.75%	35,000			
2011	550%	225,000	3.00%	12,000	5.75%	35,000			
2012	555%	240,000	3 00%	12,000	5.75%	35,000			
2013	5.60%	255,000	3.00%	13,000	4 50%	40,000			
2014		· <u>-</u>	3.00%	13,000	4.50%	40,000			
2015		_	3 00%	13,000	4.50%	45,000			
2016		<del>-</del>	3.00%	14,000	4.50%	45,000			
2017		-	3.00%	14,000	4.50%	50,000			
2018		-	3.00%	15,000	4.50%	50,000			
2019		_	3.00%	15,000	4 50%	55,000			
2020		-	300%	15,000	4.50%	55,000			
2021		-	3.00%	16,000	4.50%	55,000			
2022		_	3.00%	16,000	4.50%	60,000			
2023		-	300%	17,000	4.55%	65,000			
2024		-	300%	17,000	4.60%	65,000			
2025		_		18,000	4.65%	70,000			
2026		-		- · · · · · · · · · · · · · · · · · · ·	4.70%	75,000			
2027		_		-	4.75%	75,000			
TOTAL		\$ 1,325,000		\$ 253,000		\$ 1,010,000			

#### **CAPITAL LOAN NOTES**

Year <sup>,</sup>	· ·	ewer Project ine 1, 1999		& Golf Course ember 1, 1997		ewal Projects lov. 1, 1997
Ending June 30	Interest Rates	Amounts	Interest Rates	Amounts	Interest Rates	Amounts
2008	5.50%	\$ 25,000	515%	\$ 70,000	7.30%	\$ 80,000
2009	5.50%	25,000		-		-
2010	5.50%	25,000				
TOTAL		\$ 75,000		\$ 70,000		\$ 80,000

# City of Sibley, Iowa Bond and Note Maturities June 30, 2007

CADIT	' A T	TO	AN	NOTES	
CAFII	AL	LU	$A \cup A$	NULES	

Year	Swimming Pool & Water Tower  Year Issued June 1, 1998					_	Street Project Issued September 28, 2005				
Ending June 30	Interest Rates	Amounts	Interest Rates	Amounts	Interest Rates	Amounts					
2008	550%	\$ 20,000	3 40%	\$ 55,000	3.55%	\$ 35,000					
2009	5 50%	20,000	3.70%	60,000	3 65%	35,000					
2010	550%	20,000	4.00%	60,000	3.75%	40,000					
2011	5.50%	20,000	4.15%	60,000	3.85%	40,000					
2012	5.50%	20,000	4.30%	65,000	3.95%	40,000					
2013	5.50%	20,000	4.40%	70,000	4.05%	45,000					
2014	5 50%	20,000		<b>.</b>	4.15%	45,000					
2015	•	´-		-	4.25%	45,000					
2016		-			4.35%	50,000					
TOTAL		\$ 140,000		\$ 370,000		\$ 375,000					

# CAPITAL LOAN NOTES

	1 * '			~,~,~,	·	1101111			
Year	Franklin Issued Ja			Fire Truck & Issued Octo			Golf Cour Issued A	-	•
Ending June 30	Interest Rates	A	mounts	Interest Rates	A	mounts	Interest Rates	A	mounts
2008	4 90%	\$	25,000	3.80%	\$	35,000	5.55%	\$	21,717
2009			-	3.80%		40,000	5.55%		23,073
2010			-	3.85%		40,000			-
2011			_	3.90%		40,000			-
2012			-	3 95%		40,000			_
2013			-	4.00%		45,000	,		_
2014			-	4.05%		45,000			
2015			-	4 10%		45,000			_
2016			_	4.15%		50,000			-
2017			_	4.25%		50,000			-
TOIAL		\$	25,000		\$	430,000		\$	44,790

# City of Sibley, Iowa Schedule of Receipts by Source and Disbursements By Function - All Governmental Funds For the Last Four Years

	 2007	2006	2005	2004
Receipts:				
Property tax	\$ 796,865	\$ 762,082	\$ 748,678	\$ 791,530
Tax increment financing collections	163,874	161,601	198,285	139,212
Other city tax	-	-	3,327	15,379
Licenses and permits	25,064	25,118	20,720	22,965
Use of money and property	49,722	31,222	16,570	18,148
Intergovernmental	254,436	377,113	252,974	253,370
Charges for service	180,268	160,167	186,258	173,172
Special assessments	28,311	13,197	28,046	23,005
Grant proceeds	-	-	506,505	619,377
Bond proceeds	430,000	660,476	<del>-</del>	-
Miscellaneous	 12,562	28,533	9,428	 110,226
I otal	\$ 1,941,102	\$ 2,219,509	\$ 1,970,791	\$ 2,166,384
	,		 	
Disbursements:		•		
Operating:				
Public safety	\$ 300,415	\$ 266,814	\$ 271,709	\$ 315,545
Public works	308,104	735,142	470,917	 295,345
Health and social services	1,830	1,830	1,830	1,830
Culture and recreation	311,093	340,855	291,365	297,228
Community and economic development	153,328	63,187	327,432	6,104
General government	224,711	225,712	275,337	694,879
Debt service	374,491	363,834	482,075	491,450
Capital projects	 211,777	 450,720	572,264	 361,990
Total	\$ 1,885,749	\$ 2,448,094	\$ 2,692,929	\$ 2,464,371

City of Sibley, Iowa

#### EAST, VANDER WOUDE, GRANT & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

Paul T. East, CPA
Paul W. Vander Woude, CPA
Rose M. Grant, CPA, MST

www.evwg.net 707 West 11<sup>th</sup> Street

Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance
with Government Auditing Standards

To the Honorable Mayor and Members of the City Council Sibley, Iowa:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Sibley, Iowa, as of and for the year ended June 30, 2007, which collectively comprise the City's basic financial statements listed in the table of contents and have issued our report thereon dated October 26, 2007. Our report expressed an unqualified opinion on the financial statements which were prepared in conformity with an other comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Sibley's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of City of Sibley's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of City of Sibley's internal control over financial reporting

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies and other deficiencies we consider to be material weaknesses.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects City of Sibley's ability to initiate, authorize, record, process, or report financial data reliably in accordance with an other comprehensive basis of accounting such that there is more than a remote likelihood a misstatement of City of Sibley's financial statements that is more than inconsequential will not be prevented or detected by City of Sibley's internal control. We consider the deficiencies in internal control described in Part I of the accompanying Schedule of Findings to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by City of Sibley's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily disclose all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe items I-A-07 and I-B-07 are material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Sibley's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations and contracts, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an object of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of non-compliance that are required to be reported under <u>Government Auditing Standards</u> and which are described in Part II of the accompanying Schedule of Findings

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2007 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit is based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

City of Sibley's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the City's responses, we did not audit City of Sibley's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended for the information and use of the officials, employees and citizens City of Sibley and other parties to whom the City of Sibley may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by the personnel of the City of Sibley during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

East, Vander Woude, Grant & Co., P.C.

October 26, 2007

#### City of Sibley, Iowa Schedule of Findings Year ended June 30, 2007

#### Part I: Findings Related to the Financial Statements:

#### SIGNIFICANT DEFICIENCIES:

I-A-07 <u>Segregation of Duties</u> — One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. The posting of the cash receipts to the cash receipts' journal, reconciliation of the monthly bank statement, and reconciliation of certificates of deposit amounts are all done by the same person.

<u>Recommendation</u> — We realize segregation of duties is difficult with a limited number of office employees. However, the City should review its control procedures to obtain the maximum internal control possible under the circumstances.

Response – We will consider this

<u>Conclusion</u> – Response acknowledged. The City should segregate duties to the extent possible with existing personnel and utilize administrative personnel to provide additional control through review of financial transactions and reports.

I-B-07 Staff expertise – The staff responsible for the accounting and reporting function lack the skills and knowledge to apply generally accepted accounting principles (GAAP) in preparing the financial statements. This is not unusual in an organization of your size.

Recommendation - We recommend that the staff responsible for the accounting and reporting function develop better skills and acquire more knowledge. A compensating control would be to hire another CPA firm to prepare an adjusted trial balance and prepare the financial statements

Response - We will consider this.

Conclusion - Response acknowledged

#### **INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

#### City of Sibley, Iowa Schedule of Findings Year ended June 30, 2007

# Part II: Other Findings Related to Statutory Reporting:

- II-A-07 Certified Budget Disbursements during the year ended June 30, 2007 exceeded the amounts budgeted in the community and economic development, general government, debt service, capital projects and business-type activities functions. Chapter 384 20 of the Code of Iowa states in part that public monies may not be disbursed except under an annual or continuing appropriation.
  - <u>Recommendation</u> The budget should be amended in accordance with Chapter 384.18 of the Code of Iowa before disbursements are allowed to exceed the approved budget.
  - Response The budget will be amended in the future, if applicable
  - <u>Conclusion</u> Response accepted
- II-B-07 <u>Questionable Disbursements</u> No disbursements that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- II-C-07 <u>Travel Expense</u> No disbursements of City money for travel expenses of spouses of City officials or employees were noted
- II-D-07 <u>Business Transactions</u> Business transactions between City and City officials or employees are detailed as follows:

Name, Title, and		
<b>Business Connection</b>	Transaction Description	Amount
Mike Schulte, Council		
Member, owner of SS	Repairs vehicle windows	\$1,200.72
Mobile Glass		

- In accordance with Chapter 362.5(10) of the Code of Iowa, the transactions with the Council Member do not appear to represent conflicts of interest since total transactions with the individual were less than \$1,500 during the fiscal year.
- II-E-07 Bond Coverage Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations
- II-F-07 <u>Council Minutes</u> No transactions were found that we believe should have been approved in the Council minutes but were not
- II-G-07 <u>Deposits and Investments</u> No instances of non-compliance with the deposits and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the City's investment policy were noted.

#### City of Sibley, Iowa Schedule of Findings Year ended June 30, 2007

#### Part II: Other Findings Related to Statutory Reporting, con't .:

II-H-07 Economic Development – The City paid \$38,000 to the Osceola County Economic Development Committee which may not be an appropriate disbursement of public funds

In accordance with Chapter 15A of the Code of Iowa and an Attorney General's opinion dated August 28, 1986, government financing of economic development may, in appropriate circumstances, serve a public purpose. The opinion advises the governing body to evaluate the public benefits to be obtained and discusses specific criteria to be considered in documenting the public purpose

<u>Recommendation</u> – The Council should evaluate and document the public purpose served by the disbursements before authorizing further payments and should require the Development Committee to provide documentation of how the funds were used to accomplish economic development activities

Response – We will do this

<u>Conclusion</u> – Response accepted

III-I-07 Financial Condition – The following funds had deficit balances at June 30, 2007:
The Capital Projects - Airport Apron Improvement Fund of \$24,301; Capital Projects - Street Improvement Fund of \$3,662; Capital Projects - Industrial Site Funds of \$6,106; General Fund of \$1,487,709; Enterprise Funds - Transit Service Fund of \$15,372; and Enterprise Funds - Golf Course Fund of \$282,768

<u>Recommendation</u> – The City should investigate alternatives to eliminate these deficits in order to return these funds to a sound financial position.

<u>Response</u> – The deficits are due to various reasons and the City is taking measures to eliminate the deficits in the funds

Conclusion - Response accepted

II-J-07 Revenue Bonds and Notes – The City has complied with the Electric Revenue Bond resolutions. The City has not complied with all of the Sewer Revenue Bond resolutions. The City's net revenues for the Sewer Fund must be at a level which produces and maintains a level not less than 110% of principal and interest falling due in the same year. Net revenues were \$68,062 less than required. Also the City has not complied with all of the Water Revenue Capital Loan Note resolutions. The City's revenues for the Lewis & Clark Fund must be at a level which produces and maintains a level not less than 125% of principal and interest falling due in the same year. Net revenues were \$56,199 less than required.

<u>Recommendation</u> – The City should consider options to maintain the required levels of funds in order to comply with the Sewer Revenue Bond resolutions and Water Fund – Lewis & Clark Capital Loan Note resolutions.

<u>Response</u> – The City is assessing the requirements and the City is taking measures to eliminate the noncompliance of the Bond and Capital Loan Note resolutions with increases in fees.

<u>Conclusion</u> – Response accepted.